D AVOP PRACTICAL TRAINING AND EXPERIENCE RECORD FORM

BERMUDA SKYPORT CORPORATION LTD.

ISSUE 3.0 EFFECTIVE DATE: February 2025

Name of Applicant: _____

Name of Employer: _____

Special Note If driving at night is required of the applicant, nighttime driving experience should be at least 30 mins of the **minimum requirement of 1.5 hrs. of training**.

CHECK THE BOXES BELOW

− Before Starting:
- ☐ ☐ Inspects vehicle (walk around, including FOD)
- ☐ ☐ Checks lights, turn signals, break lights
- ☐ ☐ Checks beacon and tires (for dirt)
- ☐ ☐ Confirm Map is in the Vehicle
- ☐ ☐ Adjusts rear view and side mirrors

− When Driving:
- ☐ ☐ Obeys the rules of the road
- ☐ ☐ Stops for security
- ☐ ☐ Ensures gate closes gate after entry/exit
- ☐ ☐ Secures gate/fence (when required)
- ☐ ☐ Wears security pass visibly
- ☐ ☐ Uses mounted light beacon when driving
- ☐ ☐ Turns mounted light beacon off when parked (Apron only)
- ☐ ☐ Maintains speed limit on Aprons and perimeter Road
- ☐ ☐ Identifies applicable pavement markings, lights, signs
- ☐ ☐ Demonstrates how to give right-of-way to aircraft
- ☐ ☐ Gives right-of-way to service vehicles & pedestrians
- ☐ ☐ Enters/exits and crosses vehicle corridors properly

− Before Entering Maneuvering Areas:
- ☐ ☐ Plans intended route
- ☐ ☐ Checks airfield and sky for aircraft
- ☐ ☐ Checks to ensure radio is on correct frequency

− Uses Proper Radio Procedure
- ☐ ☐ Uses standard phraseology
- ☐ ☐ Uses phonetic alphabet correctly
- ☐ ☐ During call up to ATC- uses full vehicle call sign
- ☐ ☐ provides to ground in Request – ID, location, route, destination
- ☐ ☐ Read-back – instructions, hold shorts

− Driving in Maneuvering Area
- ☐ ☐ Obtains authorization from ground control
- ☐ ☐ Follows ground control's instructions
- ☐ ☐ Maintains visual check for aircraft
- ☐ ☐ Obeys signage and markings
- ☐ ☐ Familiar with Light Gun Signals for (Air and Ground)

− Is able to locate (without map) and drive to if required
- ☐ ☐ Aircraft stands and aprons by number
- ☐ ☐ Aircraft stand taxi lanes
- ☐ ☐ Apron edge Lights
- ☐ ☐ Runway Threshold
- ☐ ☐ Emergency Fuel Shutoff Buttons
- ☐ ☐ Taxiway hold short lines leading onto a runway
- ☐ ☐ A FOD Bin
- ☐ ☐ Taxiway leading to runway
- ☐ ☐ Restricted navigational aids and other facilities
- ☐ ☐ Runways and taxiway

Date(s)	Trainer(s)	Hrs./Min	Details Where did you drive? What was experienced? Label *night driving* specifically when performed	Observers Signature

I acknowledge that the applicant completed th prerequisite to begin the AVOP course.

Signature of OBSERVER: _____